

**GOVERNMENT OF KERALA****Abstract**

Higher Education Department - Collegiate Education - Four Year Under Graduate Programme- Government/Aided Arts and Science colleges - Functioning of colleges - Number of working days and working hours - modified -orders issued.

HIGHER EDUCATION (F) DEPARTMENT

G.O.(Rt)No.1130/2024/HEDN Dated,Thiruvananthapuram, 04-09-2024

Read 1 G.O (P)No:5/2001/H.Edn dated 03/01/2001

2 G.O (Rt)No:2777/2014/H.Edn dated 24/11/2014

3 G.O (Rt)No:178/2015/H.Edn dated 29/01/2015

4 G.O(Rt)No:1374/2021/H.Edn dated13/10/2021

ORDER

As part of Four Year Under Graduate Programme , in order to offer maximum flexibility for students to choose courses as per their choice and interest, the existing college working time and physical presence of teachers is changed as follows ;

1. The college council can choose a working time between 8.30 am and 5.30 pm which ensures minimum 6 hours of physical presence of teachers in colleges excluding one hour lunch recess.

2. College can run classes in all available time slots within the schedule chosen by the college.

3. In case, if teachers require to hold classes outside the schedule chosen by the college, such teachers can avail the benefit of flexi time. The principal shall ensure the minimum physical presence of teachers who avail the benefit of flexi time as per this order”.

For completing the syllabus on time and conduct the examinations as per the schedule of uniform academic calendar, the following modifications are also implemented by revising the existing Government orders, for the smooth functioning of the Four Year Under Graduate Programme.

Apart from the scheduled public holidays, if teaching days are lost on account of declaration of holidays due to the reasons specified below, the Principal shall ensure that number of working days lost are compensated within the same semester. The Principal should inform the concerned University and Deputy Directorate of Collegiate Education about the arrangements made to compensate the lost working days. |

The loss of teaching days would be compensated for the following reasons:

1. Local holidays declared by the District Collector/State Government
2. Holidays declared by the college authorities in exceptional cases.

In case if teaching days are lost due to the allotment of college as relief camps or takeover of College by Government agencies for varied purposes, online classes should be arranged on such days as per the prescribed time-table. The principal should inform the concerned University and Deputy Directorate of Collegiate Education about the arrangements made to run the online classes.

The teachers should attend the colleges on the days on which the Collectors declare holidays, only if there are specific duties assigned or fixed for that day which cannot be postponed otherwise. Such teachers need not be present on the compensatory working days.

The above orders are modified to this extent .

(By order of the Governor)
SINI J SHUKKOOR
ADDITIONAL SECRETARY

To:

The Director of Collegiate Education ,Thiruvananthapuram
Research Officer on Special Duty , Kerala State Higher

Education Reforms Implementation Cell

The Principal Accountant
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General

The Information Officer ,Web&New Media

The Nodal Officer (www.highereducation.kerala.gov.in)

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Forwarded /By order

Section Officer